

W.H. Walters Free Public Library
1001 East Boulevard
Alpha, NJ 08865
BOARD OF TRUSTEES MEETING MINUTES
Date February 8, 2017

The Board of Trustees Meeting for February 8, 2017 was called to order at 7:04 p.m. in the Library.

Members present at the meeting were Barbara Ryan, Steve Noll, Mayor Craig Dunwell, Mike Trent and Carla Roselle.

Open Public Meeting Notice was read by the President and all stood for the Flag Salute.

Agenda Approved- Motion made by Steve Noll and seconded by Mayor Craig Dunwell. All approved.

Minutes Approved- Motion to approve minutes for 16 January 2017 was made by Mike Trent and seconded by Steve Noll. All approved.

Treasurer's Report- Steve Noll

Motion made by Steve Noll and seconded by Barbara Ryan to adopt the 2017 W.H. Walters Free Public Library operating budget as presented. \$89,066
All approved.

Motion made by Mayor Craig Dunwell and seconded by Mike Trent to Pay all Bills. \$1195.17. All approved.

Steve Noll is continuing to work with our bookkeeper Gene Stocker and councilman Mike Schwar to resolve the 2016 budget issues as it relates to 2017 NJ State Aid. In addition, Steve Noll is still working on the Bonding requirement issue and hopes to have some information from Sharon Cooper for the Board at the next Meeting.

Motion to approve Treasurers Report was made by Mayor Craig Dunwell and seconded by Barbara Ryan. All Approved.

Librarian's Report- Carla Roselle

Carla requested that she become the contact person for service electric in order to resolve all Library internet issues. Carla requested funds for internet service at \$75/hr not to exceed \$300.

Carla discussed her concerns about the need to better understand the Emergency Action plan for the Library. Carla suggested that we have some Emergency Action plan drills.

Mayor's Report-

Mayor Dunwell informed the Board that the Boro is getting rid of old computers, printers and other items via a Public auction. While they were gathering all the old computer items they found three computers labeled H.W. Walters Free Public Library. The board agreed that they could also be part of the Auction. The hard drives will be removed from the computers and given to Carla.

Mayor Dunwell reported that the bathroom water leak in the library has been fixed. Mayor Dunwell reported that he spoke with Louis Cartabona about missing minutes and the recorder.

Mayor Dunwell reported that he is getting quotes for security doors for the Library.

Mayor Dunwell reported that Phillipsburg Court will be held at the Alpha Boro and that all doors associated with the Library should be locked at all times.

Committee Reports-

Building and Technology- Tabled

Books/Programs- Tabled

Membership and Publicity-Tabled

Special Committee- 80th Anniversary Celebration-

New Business-

Resolution 17-02

Motion by Barbara Ryan and seconded by Mayor Craig Dunwell for a resolution to let the Treasurer pay bills under \$1000 and not to exceed a total \$1000 between regularly scheduled meetings. All Approved.

Resolution 17-03

Motion by Mayor Craig Dunwell and seconded by Mike Trent for a resolution to use Busch and Busch LLP. as our legal representative at the price of \$165/hr. All approved.

Motion by Mike Trent and seconded by Steve Noll for funds for internet service at \$75/hr not to exceed \$300. All approved.

No action on the By-Laws

Next Regular meeting March 13, 2017 at 7PM

Motion to adjourn by Steve Noll and seconded by Mayor Craig Dunwell. All approved 8:19 p.m.