

W.H. Walters Free Public Library
1001 East Boulevard
Alpha, NJ 08865
BOARD OF TRUSTEES MEETING MINUTES
Date January 16, 2017

The Board of Trustees Meeting for January 16, 2017 was called to order at 7:43 p.m. in the Library.

-Present at the meeting was Barbara Ryan, Steve Noll, Mayor Craig Dunwell, Mike Trent, and Carla Roselle.

-Open Public Meeting Notice was read by the president and all stood for the Flag Salute.

-Agenda Approved – Motion made by Steve Noll and seconded by Mayor Craig Dunwell. All approved.

-Minutes Approved – Motion to approve minutes for 12 December 2016 was made by Mike Trent and seconded by Barbara Ryan. All approved

Treasurers Report – Steve Noll

Action on Bills: There were six bills pending approval for payment totaling \$971.72.

-Motion was made by Barbara Ryan and seconded by Mike Trent to pay all bills. All Approved

-Discussion was made regarding the bonding of the Treasurer, co-signer of Library checks, Library Director Carla Roselle, and Library Page Angela Chuin. Mayor Dunwell stated that the bonding of these individuals may be in part co-ordinated with the bonding of the Borough personnel and Steve Noll will contact Councilman Schwar to work this issue.

-Treasurer Steve Noll overviewed the meeting held on 20 December 2016 with Mayor Dunwell, Councilman Schwar, Borough CFO Charles Daniel, Library Bookkeeper Gene Stocker, and himself. Financial figures are being reviewed and up-dated so that all financial records are brought into agreement between the Borough and Library.

-A temporary Budget of \$21,500.00 was approved to continue Library operations until the final approval of the full budget is approved in February 2017.

-Steve Noll stated that he will ask for a brief executive session next month to discuss salary increases for the Library staff.

-Motion to approve Treasurer's report was made by Mike Trent and seconded by Barbara Ryan. All Approved

Correspondence – None

Librarians Report – Carla Roselle

-Carla Roselle informed the Board that several new programs are being offered to the public. These include an adult movie night which will coincide with a book that was read by the Adult Book Club members. The first showing will be on 20 January 2017 at 5:30 pm in the Library. The movie is “A Man Called Ove.” This movie is based on a book by Fredrik Backman.

-Another new program is being offered by one of the adult book club members in writing. This course we will explore how to capture these memories, gather accurate information and formulate it into a readable keepsake which can then be passed down from generation to generation.

-The issue with security problems was discussed. Mayor Dunwell stated that Ms. Roselle should schedule a meeting with Councilman Seiss and the Phillipsburg Police Chief to discuss solutions. Steve Noll also stated that one of the Library Board members should attend this meeting as well.

Motion to approve Library reports was made by Mike Trent and seconded by Mayor Dunwell. All Approved

President’s Report – Barbara Ryan

-Barbara Ryan stated that the revised By-Laws have been posted in the Library for public review and will be voted on in February 2017 after the approval of Board appointments are made to fill the two current vacancies.

Committee Reports

Building and Technology – Tabled pending appointment

Books/Programs – Tabled pending appointment

Membership – Tabled pending appointment

School Principal - Daniel Cullen

-No Report

Council Report - Mayor Dunwell

-Mayor Dunwell discussed the security issues and suggested the security meeting, as stated above, be set as soon as possible. The Mayor agreed that a Library Board member attend and Steve Noll and Mike Trent offered their assistance.

-The Mayor stated that Service Electric has set up new internet in the Municipal Building. A transition to the new service is in progress.

80th Anniversary Committee – Steve Noll

-Steve Noll stated that he will begin making contact with local vendors to obtain any support to the anniversary that the vendors will provide.

-Steve Noll also stated that he had a VHS tape that was made from an old 16mm movie his Grandfather had. He will try to get this made into a DVD that can be shown in the Library during the anniversary. Mayor Dunwell suggested that copies be made and offered to the public for a slight cost with proceeds going into the Library funds. All agreed and Steve Noll will work this process.

Motion to approve committee reports was made by Steve Noll and seconded by Mayor Dunwell. All Approved

Old Business – None

New Business – None

Next meeting will be 08 February 2017

A motion to adjourn was made by Steve Noll and seconded by Mike Trent. All Approved.

Library Board Meeting adjourned at 8:37 pm

Respectfully submitted by
Steve Noll