

**W. H. Walters Free Public Library**  
**1001 East Boulevard**  
**Alpha, NJ 08865**  
**BOARD OF TRUSTEES MEETING AGENDA**  
**Date: June 10, 2019**

- **The Board of Trustees Meeting for June 10, 2019 is called to order at 7:00 p.m. in the Library.**

- **Roll Call is taken and a Quorum is declared.** (P=present; A=absent; E=excused)

Seth Cohen \_\_\_\_\_ Jarred Dech \_\_\_\_\_ Craig Dunwell \_\_\_\_\_ Dawn Marie Kondas \_\_\_\_\_  
Patrick McHenry \_\_\_\_\_ Steve Noll \_\_\_\_\_ Christina Smith \_\_\_\_\_

Carla Roselle \_\_\_\_\_

Mayoral Alternate Tracy Grossman \_\_\_\_\_  
School Alternate Kim Weiss \_\_\_\_\_

- **Reading of the Open Public Meeting Notice by the President**

Adequate notice of the meeting has been provided in accordance with NJ Open Public Meetings Act with the publishing of the annual calendar on our Library Bulletin Board, in the Star Gazette, on our website <http://alphapubliclibrary.com/> and in the Library.

- **Flag Salute –**

- **Motion to approve Agenda** Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Motion to approve Minutes as presented (TBD)**  
Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Guest Speaker/Programs –None**

- **Opportunity for Public Input-**

- **President's Report-**

- Trustee yearly training requirements. (Training Video)
- Review suggestions for By-Laws and Policies. Board vote on recommended changes and additions.
- Library/Borough Appropriation resolutions 2019-08 and 2019-09.
- Library Director Evaluation Criteria checklist.
- Library Standard Operating Procedures (SOP).
- Third signature for library checks signature card (PNC Bank).

- **Treasurer's Report-**

- Bill/Check Approval: Motion \_\_\_\_\_ Second \_\_\_\_\_
- Budget vs. Actual
- Financial Report:** Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Correspondence-** State Library, "JerseyConnect", network and technology services program.

- **Internal Library Committee Reports –**

- **Library Director’s Report-**

- a. Review of Library monthly activity.
- b. Tischler Grant Update.
- c. Update on new computers.
- d. Update on School Visit.
- e. Summer Program “A Universe of Stories”.
- f. New Programs.
- g. Audit.

- **Mayor’s Report-**

- **School Principal’s Report-**

- **Motion to approve all committee reports.** Motion \_\_\_\_\_ Second \_\_\_\_\_

- **Opportunity for Public Input-**

- **Old Business –**

- a. Minutes for 2016.
- b. W. H. Walters Free Public Library By-Laws and Policies.

- **New Business -**

- **Next meeting – July 8, 2019 at 7:00 pm.**

- **Motion to Adjourn:** Motion \_\_\_\_\_ Second \_\_\_\_\_