

W.H. Walters Free Public Library  
1001 East Boulevard  
BOARD OF TRUSTEES MEETING  
Date October 14, 2019

The Board of Trustees Meeting for October 14, 2019 was called to order at 7:00pm in the library.

Present at the meeting was Seth Cohen, Jarrod Dech(arrived late), Craig Dunwell, Tammy McGee, Patrick McHenry, Steve Noll, Christina Smith and Carla Roselle.

Tammy McGee took the Oath of Office for the Library Board of Trustees.

Open Public Meeting Notice was read by the President and all stood for the Flag Salute.

**Agenda Approved** – Motion was made by Seth Cohen to approve the regular October 14, 2019 Meeting Agenda. The motion was seconded by Christina Smith. All Approved.

**Minutes Approved** – Motion was made by Seth Cohen to approve the regular meeting minutes from the September 9, 2019. The motion was seconded by Patrick McHenry. All approved.

.Seth Cohen made a motion to approve the May 13, 2019 executive session minutes. The motion was seconded by Craig Dunwell. All Approved

. Christina Smith made a motion to approve the May 22, 2019 executive session minutes. The motion was seconded by Craig Dunwell. All Approved - Tammy McGee abstained.

. Seth Cohen made a motion to approve the July 8, 2019 executive session minutes. Patrick McHenry seconded the motion. All Approved - Tammy McGee abstained.

. Christina Smith made a motion to approve the August 12, 2019 executive session minutes. Seth Cohen seconded the motion. Seth Cohen, Patrick McHenry, Steve Noll and Christina Smith all approved. Craig Dunwell and Tammy McGee abstained.

**Guest Speakers** – None

**Opportunity for Public Comments** – None

**President's Report** – Steve Noll

.President Steve Noll reported that he will be presenting a video at the Library on Saturday, November 2, 2019 for Native American History Month. Steve wanted to give warning that the video is listed as PG-13. The Board discussed options at the presentation.

**Treasurer's Report** – Christina Smith

Carla Roselle presented a Bill List showing 4 bills totalling \$1,565.68 (attached to minutes). Carla stated that last month's approved Amendments to the Budget were added into

this month's financial statement. Carla reported that the Budget vs Actual shows the Library to be right on target.

. Seth Cohen made a motion to approve October's Bill List totalling \$1,565.68. The motion was seconded by Christina Smith.

Seth Cohen-Yes Craig Dunwell-Yes Tammy McGee-Yes Patrick McHenry-Yes Steve Noll-Yes Christina Smith-Yes

. Christina Smith made a motion to approve the Financial Report. The motion was seconded by Seth Cohen.

Seth Cohen-Yes Craig Dunwell-Yes Tammy McGee-Yes Patrick McHenry-Yes Steve Noll-Yes Christina Smith-Yes

### **Correspondence – None**

### **Librarian Director's Report – Carla Roselle**

. Carla Roselle presented a spreadsheet of the Library's current activity. The spreadsheet showed that the Library gained 8 new members for the month. It also showed the Borough's quarterly payment of \$903.58 was added. Carla reported that the Book/Magazine/DVD sale has currently brought in \$216.95 year to date, for the Library.

. A discussion ensued on the topic of investing some of the Library's money for profit. The Board agreed that Carla should research different options to invest for the Library and report back to the Board with her findings.

. Carla discussed upcoming events and ideas for the last 3 months of the year. She asked the Board if the "Card Making" workshop, held at the Library in December, could be offered to the participants for free. The cost is normally \$8 per person. The Board agreed.

. Carla Roselle stated that the required funding for the Library, from the Borough's tax revenue, increased \$4,207. The total amount the Library will receive next year will be \$70,675.

### **Mayor's Report – Mayor Craig Dunwell**

. Mayor Dunwell discussed the Borough's actions regarding the purchasing of a 1.2 acre property near 7th Ave on the Old Jersey Central Railroad. Mayor Dunwell stated that the Borough's plan would entail creating a walking path and a historic preservation of the old Vulcanite Railroad Station. The train station was once used for immigrants arriving from Ellis Island. Mayor Dunwell stated that there will be a hearing next month before the grant money will be disbursed.

### **School Principal's Report – Seth Cohen**

-Seth Cohen reported that the school had an early dismissal for staff training. The training focused on reading education. The school is currently working with Debbie Diller for their reading education training.

. Mr. Cohen stated that he will be presenting at the NJ School Board Convention in Atlantic City next week.

. The Board discussed the crosswalk and the police coverage at the school.

**Committee Report –** Seth Cohen made a motion to approve all committee reports. Patrick McHenry seconded the motion. All Approved.

**Opportunity for Public Comments -**

None

**Old Business -**

.Steve Noll stated that the Minutes of 2016 were still pending.

.Carla Roselle reported that there has been no need for adjustment to the library hours at this time.

.Carla Roselle stated that the Audit is still not complete.

. Steve Noll stated that the Library Board meeting will be moved to the 3rd Monday of each month, starting in January 2020.

**New Business –**

Patrick McHenry stated that he will be moving out of Alpha but will continue to remain on the Board as an “Out of Residence” board member.

The next Board meeting will be held on Monday, November 11, 2019 at 7:00 pm in the Library.

Seth Cohen made a motion to adjourn the meeting. Christina Smith seconded the motion. All Approved. The meeting ended at 7:42 pm.

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