

W.H. Walters Free Public Library
1001 East Boulevard
Alpha, NJ 08865
BOARD OF TRUSTEES MEETING
Date January 14, 2019

The Board of Trustees Meeting for January 14, 2019 was called to order at 7:34pm in the Library.

Present at the meeting was Steve Noll, Mayor Dunwell, Patrick McHenry, Dawn Marie Kondas , Jarrod Dech, Kim Weiss, and Carla Roselle.

Open Public Meeting Notice was read by the president and all stood for the Flag Salute.

Agenda Approved – Motion made by Patrick McHenry and seconded by Mayor Dunwell. All approved.

Minutes Approved – The minutes for December 10, 2018 were available for review and approval. Mayor Dunwell asked that the minutes again be tabled until Nisivoccia provided detailed audit numbers to the Borough. Board President Steve Noll stated that those details were provided on November 12, 2018 to the Borough CFO. Library Director Carla Roselle said she obtained a copy of those figures from the CFO to place in the Library Board meeting folder. She then provided copies to all the Board members. Minutes remained tabled until the Library Board reviews these details and will be voted on in the February meeting.

Guest Speakers- None

Opportunity for Public Comments - None.

President's Report - Steve Noll

Steve Noll reported that he had two pending letters of intent for Library Trustees which he forwarded to the Mayor and Borough Council. Steve Noll also stated that the quarterly payment to the Library Board the balance of taxes due after the Director's payroll deductions for each quarter would be expressed to the Borough Council at their next meeting on Jan22, 2019.

Treasurers Report – Steve Noll

Action on Bills:

There were four bills to be paid totaling \$784.02. Motion to approve and pay the bill was made by Kim Weiss and seconded by Patrick McHenry. All Approved.

Financial report was reviewed. Dawn Marie asked if we have been running over budget and Steve Noll explained that the library has been running over budget for as long as he has been on the Library Board. Motion to approve the financial report was made by Mayor Dunwell and seconded by Steve Noll. All approved.

Correspondence – None

Librarian's Report – Carla Roselle

Ms. Roselle stated that 7 new Library patrons have been added. She also explained to all new Trustees how she is responsible to report to the State Library all the specific data of library use each year. Mayor Dunwell asked how we purge old library patrons. Carla explained that she does purge as she receives information on specific members. Mayor Dunwell asked if the latest Grant that Carla Roselle obtained would be used this year. Carla explained that she had to set up a detailed report as to how this grant is used for children's non-fiction books and that it would be used this year. She said the Tai Chi class is scheduled for Saturday, January 26, 2019 at 10:00am in the council chambers. Shop-Rite will again hold a nutrition Class on Saturday, February 9, 2019 at 10:00am in the library. Flyers relating to library program are best received when she emails these programs out to all library patrons.

Mayor's Report – Mayor Dunwell said the Active Shooter class and building security plan is being set up by Councilwoman Smith for all Municipal employees on Tuesday, January 22, 2019. He also stated that the free remind service program will be going away unless a fee is paid to Verizon. The Mayor also briefed the Library Board as to the findings determined by the Borough Auditor during executive section. Steve Noll asked if he is free to discuss this being it was held during executive section and those minutes have yet to be approved and released. The Mayor said he was able to brief this at the library meeting and was then allowed to proceed. He stated that as of now the Borough would pay any money due the library and if the library was to owe any money to the Borough, that amount would be forgiven. He also said that as of now, the numbers appear to be close to a wash based on the information the Borough Auditor reviewed. Dawn Marie said she would meet with the CFO to review and try to come to a reasonable determination of what the appropriate figures should be.

School Principal's Report – Kim Weiss said there was no bid on the School's security projects She also stated that the School Board has one vacancy and that the school was unofficially told that the school would pass the Q-SAC and they are awaiting the official Q-SAC report.

Committee Reports - None

Motion to approve all committee reports was made by Mayor Dunwell and seconded by Steve Noll. All Approved.

Old Business –

Mayor Dunwell said he plans to have the missing Minutes from 2016 completed by the February meeting. By-laws and Policies are again tabled until we have a full Board and are currently using the approved By-Laws and Policies from two or three years ago. Steve Noll asked if anyone knew if a general password word could be used by all Board members for the Google program that Seth Cohen set up. That will be discussed with Seth Cohen for clarification. Two recommended trustee candidates are still pending and there is one position to be filled.

New Business– None

The next regular meeting and re-organization meeting will be January 14, 2019 at 7:00 pm.

A motion to adjourn was made at 8:13pm by Dawn Marie Kondas and seconded Jarrod Dech. All approved.

Respectfully submitted by Steve Noll