

W. H. Walters Free Public Library
1001 East Boulevard
Alpha, NJ 08865

BOARD OF TRUSTEES REORGANIZATION MEETING AGENDA

Date: January 13, 2020

- The Board of Trustees Reorganization Meeting for January 13, 2020 is called to order at 7:00 p.m. in the Library

- Roll Call is taken and a Quorum is declared. (P=present; A=absent; E=excused)

Seth Cohen _____ Jarrod Dech _____ Craig Dunwell _____ Tammy McGee _____
Patrick McHenry _____ Steve Noll _____ Christina Smith _____

Carla Roselle _____

Mayoral Alternate Tracy Grossman _____
School Alternate Kim Weiss _____

- Reading of the Open Public Meeting Notice by the President

Adequate notice of the meeting has been provided in accordance with NJ Open Public Meetings Act with the publishing of the annual calendar on our Library Bulletin Board, in the Star Gazette, on our website <http://alphapubliclibrary.com/> and in the Library.

- Flag Salute – please stand

- Library Officer Nominations/Vote

- President _____

- Vice President _____

- Treasurer _____

- Secretary _____

- Motion to approve Agenda motion _____ second _____

- Annual Review of Bylaws and Policies for 2020

- Committee Responsibilities – (can be done if President is nominated and approved)

- Building and Technology _____

- Books and Programs _____

- Membership and Publicity _____

- Special Committee _____

- Resolutions, Adoptions and Appointments:

- Resolution 2020-01 for Schedule of meetings for 2020. Carla Roselle will post meeting dates on bulletin board and update website.

- Resolution 2020-02 for Watts, Tice & Skowronek as legal counsel for the library for 2020 at the hourly rate of \$170.00.
- Resolution 2020-03 for the Express Times and/or the Star Gazette as the Newspapers in which all legal notices pertaining to the Library will appear.
- Resolution 2020-04 for temporary budget of \$17,668.75.
- Resolution 2020-05 for Nisivoccia LLP for library Auditor for 2020 at the hourly rate of \$2000,00.
- Resolution 2020-06 for Board Treasurer to pay bills up to \$2000.00 if scheduled meeting is cancelled.
- Appointment of Library Director Carla Roselle at a salary of \$51,707.90.
- Appointment of Gene Stocker as Library bookkeeper at \$60/hour, max of 2.5 hours per month.
- Appointment of EMC2, as IT Support Services as contracted - \$85.00 per hour.
- Establishment of petty cash fund at \$200.00.
- Establishment of change fund for 2020 at \$40.00.
- Mileage Reimbursement – The Board of Trustees agree to establish a policy that the mileage reimbursement rate for employees on Library business will be based on the IRS standard mileage rate. The current rate for 2020 is 57.5 cents/mile.
- Bank Designation – Designation of PNC Bank, as depository of the Library’s funds.
- Reorganization Meeting January 13, 2021.
- Adjournment of Reorganization.