

W.H. Walters Free Public Library
1001 East Boulevard
Alpha, NJ 08865
BOARD OF TRUSTEES MEETING
Date January 14, 2019

The Board of Trustees Reorganization Meeting for January 14, 2019 was called to order at 7:00pm in the Library.

The Trustee oath of office was given to Dawn Marie Kondas and Jarred Dech.

Present at the meeting was Steve Noll, Mayor Dunwell, Patrick McHenry, Dawn Marie Kondas , Jarred Dech, Kim Weiss, and Carla Roselle.

Open Public Meeting Notice was read by the president and all stood for the Flag Salute.

Agenda Approved – Motion made by Mayor Dunwell and seconded by Patrick McHenry. All approved.

•Library Officer Nominations

- **President** - Stephen Noll: motion made by Mayor Dunwell and seconded by Patrick McHenry, All Approved.
- **Vice President** –Patrick McHenry: motion was made by Steve Noll and seconded by Dawn Marie Kondas, All Approved.
- **Treasure** - Dawn Marie Kondas: motion was made by Steve Noll and seconded by Kim Weiss, All Approved.
- **Secretary** - Jarred Dech: motion was made by Steve Noll and seconded by Dawn Marie Kondas, All Approved.

• **Annual Review of Bylaws and Policies for 2019:** Tabled.

• **Committee Responsibilities – (can be done if President is nominated and approved):** Tabled.

- **Building and Technology**_____
- **Books and Programs**_____
- **Membership and Publicity**_____
- **Special Committee**_____

• **Resolutions, Adoptions and Appointments:**

- **Resolution 2019-01 for Schedule of meetings for 2019.** Carla Roselle will post meeting dates on bulletin board and update website. Motion was made by Dawn Marie Kondas and seconded by Kim Weiss, All Approved.
- **Resolution 2019-02 for Busch and Busch LLP as legal counsel for the library for 2019 at the hourly rate of \$160.00.** Tabled.
- **Resolution 2019-03 for the Express Times and/or the Star Gazette as the Newspapers in which all legal notices pertaining to the Library will appear.** Motion was made by Patrick McHenry and seconded by Dawn Marie Kondas, All Approved.

- **Resolution 2019-04 for temporary budget of \$16,616.75.** Motion was made by Steve Noll and seconded by Dawn Marie Kondas, All Approved.
- **Resolution 2019-05 for Nisivoccia LLP for library Auditor for 2019 at the hourly rate of \$2000,00.** Motion was made by Dawn Marie Kondas and seconded by Patrick McHenry; Patrick McHenry, Dawn Marie Kondas, Jarred Dech, Kim Weiss, and Steve Noll voted Yes, Mayor Dunwell voted No. Motion Passed.
- **Resolution 2019-06 for Board Treasurer to pay bills up to \$2000.00 if scheduled meeting is cancelled.** Motion was made by Dawn Marie Kondas and seconded by Steve Noll, All Approved.
- **Appointment of Library Director Carla Roselle at a salary of \$50,696.08.** Motion was made by Dawn Marie Kondas and seconded by Mayor Dunwell, All Approved.
- **Appointment of Gene Stocker as Library bookkeeper at \$25 hour max of 10 hours per month.** Motion was made by Steve Noll and seconded by Kim Weiss, All Approved.
- **Appointment of EMC2, as IT Support Services as contracted - \$75.00 per hour.** Motion was made by Kim Weiss and seconded by Patrick McHenry, All Approved.
- **Establishment of petty cash fund at \$200.00.** Motion was made by Steve Noll and seconded by Kim Weiss, All Approved.
- **Establishment of change fund for 2018 at \$40.00.** Motion was made by Mayor Dunwell and seconded by Steve Noll, All Approved.
- **Mileage Reimbursement – The Board of Trustees agree to establish a policy that the mileage reimbursement rate for employees on Library business will be based on the IRS standard mileage rate.** Motion was made by Steve Noll and seconded by Dawn Marie Kondas., All Approved.
- **Bank Designation – Designation of PNC Bank, as depository of the Library’s funds.** Motion was made by Kim Weiss and seconded by Dawn Marie Kondas, All Approved.
- **Reorganization Meeting January 13, 2020.** Motion was made by Steve Noll and seconded by Mayor Dunwell, All Approved.
- **Adjournment of Reorganization.** Motion was made by Dawn Marie Kondas and seconded by Mayor Dunwell at 7:33pm, all Approved.

Respectfully submitted by Steve Noll