

W.H. Walters Free Public Library
1001 East Boulevard
BOARD OF TRUSTEES MEETING
Date August 12, 2019

The Board of Trustees Meeting for August 12, 2019 was called to order at 7:02 in the Library.

Present at the meeting was Jarrod Dech, Dawn Marie Kondas, Patrick McHenry, Steve Noll, Christina Smith and Carla Roselle. Mayor Craig Dunwell and Seth Cohen were both excused for the meeting.

Open Public Meeting Notice was read by the president and all stood for the Flag Salute.

Agenda Approved – Motion was made by Patrick McHenry to approve the regular August 12, 2019 Meeting Agenda. The motion was seconded by Christina Smith. All Approved.

Minutes Approved – The July 8, 2019 Meeting Minutes were not presented. Approval will be tabled for next month's meeting.

Guest Speakers – None

Opportunity for Public Comments – None

President's Report – Steve Noll

President Steve Noll discussed the yearly training requirements for the Library Board. The Board decided to complete the requirements independently.

Mr. Noll discussed his corrections on the By-Laws. The Board discussed the changes that Steve made were not a reflection of the approved changes made at the June 10, 2019 meeting. Discussion ensued the By-Laws and changes to be made. Steve Noll agreed to make the appropriate changes the Board discussed and will email the By-Laws for review. Steve stated that the approval of the By-Laws will be tabled until next month's meeting.

Treasurer's Report – Dawn Marie Kondas

Dawn Marie Kondas presented the August 1-9 2019 Bill List showing 8 items totalling \$3,338.89. (attached August 1-9 2019 Bill List)

Dawn Marie presented the Statement of Activity and stated that the Library still did not receive the \$5,538.95 from the Borough Appropriations. Dawn Marie asked Carla to follow-up with Lorenne for the date it will be received.

Dawn Marie Kondas then presented the January - December Budget vs Actual. Dawn Marie stated that we are not over Budget. She reported that, as of now, the Library is at \$54,305.67 with the Budget of \$91,390.99.

Director Roselle stated that the "Periodicals & Magazines" only have 2\$ left and travel expenses are already over Budget. The Board continued to discuss issues with the Actual vs Budget.

Dawn Marie presented the Statement of Financial Position. She explained that we should be a positive \$1,533.82 current assets once it is received from the Borough.

Dawn Marie Kondas made the motion to approve the August 1-9 2019 Bill List as presented. The motion was seconded by Christina Smith. Jarrod Dech - Yes, Dawn Marie Kondas - Yes, Patrick McHenry - Yes, Steve Noll - Yes, Christina Smith - Yes.

Steve Noll made the motion to approve the Financial Report as presented. The motion was seconded by Jarrod Dech. Jarrod - Yes, Dawn Marie - Yes, Patrick - Yes, Steve - Yes, Christina - Yes.

Correspondence – None

Librarian Director's Report – Carla Roselle

Carla presented the Library's Yearly Report. She stated the library added 12 new members and the library has been very busy. The library is currently at 168 children and 37 adults.

Carla stated that the Tischler Grant is completed totalling 15 new DVDs and 269 new books.

Mrs. Roselle reported on the library's current programs. Chair Yoga, Meditation and Evening Yoga will continue into the Fall. The Critter Program will be rescheduled for October or November. She stated that she still has not heard anything about Audit and will continue to follow-up.

Carla than discussed the power failure at the Borough Hall building. She explained that she was unable to lock the doors during the power failure. This is a safety concern. One of her options would be to purchase a back-up battery for the computer system. The stated the back-up battery would cost around \$200.

Carla stated her purchases will include a new computer monitor for around \$98 and the new battery back-up in the following month. She will also have to adjust the library's hours because of some new programs that are offered. Monday - 9-6:30, Tuesday - 8:30-4:30, Thursday - 9-7:30, Friday - 8:30-4:30

Mayor's Report – Mayor Craig Dunwell

-No Report.

School Principal's Report – Seth Cohen

-No Report

Committee Report –

Library Director's Evaluation - Patrick McHenry reported on his progress on the Library Director's Evaluation Report. Patrick discussed several "small town" examples he has researched.

Dawn Marie Kondas made a motion to approve all Committee Reports as presented. Patrick McHenry seconded the motion. All Approved

Opportunity for Public Comments -

None

Old Business -

Steve Noll stated that the Minutes of 2016 were still pending.

Steve Noll reported on his discussions with Councilman Seiss on the Library Computers and a Resolution 2019-11. Steve Noll stated the library could donate 2 computers to the Alpha Volunteer Fire Department after the computers go through the auction.

New Business –

Dawn Marie Kondas made the motion to go into Executive Session for 10 minutes to discuss Litigation. Jarrod Dech seconded the motion. All Approved. Executive Session started at 7:45 pm.

The Board returned to the regular meeting at 7:59pm.

The next meeting will be held on September 9, 2019 at 7:00 pm.

Christina Smith made a motion to adjourn the meeting. Patrick McHenry seconded the motion. All Approved. The meeting ended at 8:00 pm.

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