

W.H. Walters Free Public Library
1001 East Boulevard
BOARD OF TRUSTEES MEETING
Date July 8, 2019

The Board of Trustees Meeting for July8, 2019 was called to order at 7:07 in the Library.

Present at the meeting was Seth Cohen, Jarrod Dech, Craig Dunwell, Dawn Marie Kondas, Patrick McHenry, Steve Noll, Christina Smith and Carla Roselle.

Open Public Meeting Notice was read by the president and all stood for the Flag Salute.

Agenda Approved – Motion was made by Christina Smith to approve the regular July 8, 2019 Meeting Agenda. The motion was seconded by Dawn Marie Kondas. All Approved.

Minutes Approved – Motion made by Seth Cohen to approve the June 10, 2019 Regular Meeting Minutes. The motion was seconded by Parick McHenry. All Approved. Mayor Craig Dunwell abstained from vote.

Guest Speakers – None

Opportunity for Public Comments – None

President's Report – Steve Noll

President Steve Noll reported that the Training Requirements for the Library Board Members were put back online on the NJ State Library website. The Board agreed to continue to watch short training videos during the meeting and to also watch videos independently.

Mr. Noll completed the changes to the By-Laws that were discussed at the June 10, 2019 meeting. He stated that he needs to format the document before completed.

Mr. Noll reported:

.The Library Evaluation Criteria Checklist is still being worked on by Patrick McHenry and Christina.

.Calra will attach the approved June 10tjh minutes to complete the requirements for Patrick McHenry to be an authorized signature on PNC checks.

.Discussed the idea of moving the Library Board Meeting to the 3rd Monday of each month. This will give more time for the Claimant Signature on the Bill Vouchers to be accepted and approved. Steve stated the idea was brought up in the Audit.

.Library Computer Resolution 2019-10 will be Amended to reflect the changes "Council Board" to "Board of Trustees" in the last sentence.

Seth Cohen made the motion to approve Library Computer Resolution 2019-10, as amended. The motion was seconded by Dawn Marie Kondas. All Approved.

Treasurer's Report – Dawn Marie Kondas

Dawn Marie Kondas presented the Bill List showing 3 bills totalling \$2,116.95.(see attached July 1-5 Bill List)

Seth Cohen made a motion to approve the July Bill List as presented. The motion was seconded by Christina Smith. Seth Cohen-Yes, Jarrod Dech - Yes, Craig Dunwell - Yes, Dawn Marie Kondas - Yes, Patrick McHenry - Yes, Steve Noll - Yes, Christina Smith - Yes

Dawn Marie explained her discussion with Gene regarding the Revised Financial Reports. She stated 3 outstanding items on the Financial Report. Dawn questioned the Statement of Financial Position showing Library owing Borough \$685.10. Dawn stated the report should depict the Borough owing Library \$903. Dawn's second issue reported were numbers for the Fund Balance and in the Statement of Activity. Her third issue reported was the Dental Payment of \$98.27. Dawn stated that she would call Gene to discuss and reconcile the numbers throughout the Financial Report and her specific questions Dawn Marie asked Carla Rosselle to follow-up with Lorene on the "2nd Quarter Appropriation" date.

Seth Cohen made a motion to approve the Financial Reports as presented. The motion was seconded by Patrick McHenry. Seth Cohen - Yes, Jarrod Dech - Yes, Craig Dunwell - Yes, Dawn Marie Kondas - Yes, Patrick McHenry - Yes, Steve Noll - Yes, Christina Smith - Yes

Correspondence – None

Librarian Director's Report –

Director Carla Roselle presented the Library Yearly Report. Carla stated she has received 197 new books and 15 new DVDs from the Tishler Grant.

Carla reported the Summer Program had 55 children sign-ups and she did not have to use her personal credit card for Summer Program prize. New Programs include: Shark and Sea Creatures presentation for August 8th, Evening Yoga will be Thursdays, Family Yoga will be started at the end of the month and Reading to Dogs will also be started this month. Carla and the Board then discussed ideas for the Health Fair that Alpha is holding.

Carla Roselle reported that she is still waiting for Audit results and that the auditors are waiting for the Alpha Borough Audit before sending Carla any rough draft.

Carla stated that new Fall programs will include: Card Design, Ghost Writers, and the Book Sale. Carla and the Board discussed suggestions and ideas for new programs.

Mayor's Report – Mayor Craig Dunwell

Mayor Craig Dunwell reported that the Borough's building is having problems with the Air Conditioner. Mr. Dunwell stated that Councilman Seiss is working on the issue. The Mayor stated he will be on vacation for the entire month of August.

School Principal's Report – Seth Cohen

Mr. Seth Cohen reported that Alpha School has passed the NJQSAC assessments and is now considered a "High Performing District" for the first time in the school's history.

Mr. Cohen discussed the hiring of 2 Special Education teachers, 1 new secretary and a Building and Grounds Supervisor. He then stated that the school will be taking bids for the new security system for the 3rd time.

Committee Report –

Mayor Craig Dunwell made the motion to approve all Committee Reports. Seth Cohen seconded the motion. All Approved

Opportunity for Public Comments -

None

Old Business -

Steve Noll stated that the Minutes of 2016 were still pending.

New Business –

Dawn Marie Kondas made the motion to go into Executive Session for 10 minutes to discuss Litigation. Craig Dunwell seconded the motion. All Approved.
Executive Session started at 7:45 pm.

The Board returned to the regular meeting at 7:49pm.

The next meeting will be held on August 12, 2019 at 7:00 pm.

Seth Cohen made a motion to adjourn the meeting. Steve Noll seconded the motion. All Approved. The meeting ended at 7:50 pm.