

W.H. Walters Free Public Library

1001 East Boulevard

Alpha, NJ 08865

BOARD OF TRUSTEES MEETING

Minutes for April 18, 2022

Discretionary Note: *This meeting of the Board of Trustees for April 18, 2022 was held in a hybrid in-person/zoom setting. During this meeting there were several malfunctions with the audio-visual recording. As such, the following minutes are completed to the best of our ability taken from extant audio and the notes of those who were present. Where there was insufficient material, notes have been provided in accordance with the gap to provide any needed transparency as to what was stated.*

Current guidelines allow for this regular meeting of the W.H. Walters Free Public Library Board of Trustees to be held as an in-person meeting in Council Chambers with the option of joining in virtually via Zoom. Notice of meeting was advertised and posted with 48 hours' notice by the Library Director on the Library's website and on the front and rear entrance doors to the Library.

The Board of Trustees Meeting for April 18, 2022 was called to order by Patrick McHenry at 7:01 pm in Council Chambers.

Present at the meeting were Patrick McHenry, Seth Cohen, Christina Smith, Tammy McGee, Craig Dunwell, Steve Noll and Carla Roselle. Tracy Grossman was absent.

Open Public Meeting Notice was read by Patrick McHenry.

The Pledge of Allegiance was recited.

Agenda Approved – Motion made by Steve Noll to approve the agenda for the April 2022 regular meeting. The motion was seconded by Christina Smith. All approved.

Minutes Approved - Motion was made to approve minutes as presented for the February 2022 Regular meeting by Patrick McHenry and seconded by Christina Smith. All approved.

Opportunity for Public Comments - None

Guest Speakers- None.

President's Report - We now have a full board. Patrick McHenry nominated Steve Noll to fill the vacant Vice-President seat on the board. Christina Smith seconded that nomination.

A roll call vote was taken. All were in favor.

During President McHenry's report the audio recording began to echo and malfunction which led to difficulties in hearing what was being discussed. After being asked to clarify what was said, President McHenry briefly re-expressed his agenda for the upcoming meeting. He explained that the changes to the bylaws undergone by the Rules Committee established at the January meeting were still being worked on and he should have something to report by the next meeting. Also, President McHenry reported that he's working on ways to increase revenue for the library outside of what we currently receive in our usual funding and wants to start a committee for fundraising. Tammy McGee asked about guidelines for fundraising for the Library. Carla Roselle said she would look into it. President McHenry appointed Christina Smith to chair the committee and Tammy McGee to also be on committee.

Treasurer's Report for April– (lots of audio feedback was present here). Carla Roselle reviewed Bill Payment List and Statement of Financial Report. There were 2 errors in the budget that had to be fixed. The excel spreadsheet didn't add on 2 new accounts that should have been there: the website and Hoopla. The amount of total expenditure is now \$2,240 more than we had originally expected. A vote is needed to approve the added expenditure. Tammy McGee asked if we would still need Biblioteca if we now have Hoopla. Carla Roselle said that for this year we will carry both for the transition and will be dropping Biblioteca for next year, as well as magazine subscriptions.

A motion to approve additional expenditures was made by Tammy McGee. Steve Noll seconded. A roll call vote was made. Craig Dunwell abstained. All others approved.

Motion to approve Bill/Check list for April 2022 made by Steve Noll and seconded by Patrick McHenry. A roll call vote was taken and all approved.

Motion to approve Financial Report was made by Christina Smith and seconded by Tammy McGee. A roll call vote was taken and all approved.

Treasurer's Report for March - Carla Roselle reviewed Bill Payment List and Statement of Financial Report.

A motion to approve Bill/Check list for March 2022 made by Steve Noll and seconded by Tammy McGee. A roll call vote was taken. All approved.

A motion to approve Financial Report for March was made by Tammy McGee and seconded by Patrick McHenry. A roll call vote was taken, all were in favor.

Correspondence – No correspondence.

Internal Library Committee Reports -

Library Director's Report – numbers are going up as far as people coming in for books and for computer use. State Aid has arrived for this year as well as what Boro owed us from last year.

Storytime is well attended. We've received our NJ Health Connect iPads. Hoopla launch is May 2nd. The Annual report for State aid was completed, so we're hoping to get approved for State Aid again this year.

Mayor's Report – brought up minutes from February 2020, questioned whether there was a mistake in Reorganization minutes regarding Tracy Grossman's vote to abstain, but then for Regular meeting minutes for the same night, she approved. Tammy McGee replied that she didn't think it was a mistake, but that she didn't have her notes with her from that meeting.

*****Network error caused zoom to disconnect** Nothing else was recorded.**

School Principal's Report – None

Motion to approve all committee reports was made by Steve Noll and seconded by Patrick McHenry. All Approved.

Opportunity for Public Input - None.

Old Business – None

New Business – None

President McHenry announced that the next regular meeting will be scheduled on June 20, 2022 at 7:00 pm both in-person and on Zoom.

At **7:28** pm, a motion to adjourn was made by Tammy McGee and seconded by Christina Smith. All approved.

Respectfully submitted by Tammy McGee and Patrick McHenry