

W.H. Walters Free Public Library

1001 East Boulevard

Alpha, NJ 08865

BOARD OF TRUSTEES MEETING

Minutes for February 28, 2022

Current guidelines allow for this regular meeting of the W.H. Walters Free Public Library Board of Trustees to be held as a virtual meeting held via Zoom. Notice of virtual meeting was advertised and posted with 48 hours' notice by the Library Director on the Library's website and on the front and rear entrance doors to the Library.

The Board of Trustees Meeting for February 28, 2022 was called to order by Patrick McHenry at 7:04 pm via Zoom.

Present at the meeting were Patrick McHenry, Seth Cohen, Tammy McGee, Craig Dunwell, Tracy Grossman, and Carla Roselle. Christina Smith joined the meeting at 7:21 pm.

Open Public Meeting Notice was read by Patrick McHenry.

There was no flag; the Pledge of Allegiance was not recited.

**Oath of Office** - Tracy Grossman recited the Oath of Office and was sworn in as a W.H. Walter's Free Public Library Trustee.

**Agenda Approved** – Motion made by Seth Cohen to approve the agenda for the February 2022 regular meeting. The motion was seconded by Tammy McGee. All approved.

**Minutes Approved** - A motion was made to approve previously tabled minutes from the December 20, 2021 minutes by Seth Cohen and seconded by Patrick McHenry. Craig Dunwell and Tracy Grossman abstained. All others approved.

**Minutes Approved** – Motion was made to approve the minutes as presented for the January 24, 2022 Reorganization meeting by Seth Cohen and seconded by Patrick McHenry. Tracy Grossman abstained, all others approved.

**Minutes Approved** - Motion was made to approve minutes as presented for the January 24, 2022 Regular meeting by Seth Cohen and seconded by Patrick McHenry. All approved.

**Opportunity for Public Comments** - no comments.

**Guest Speakers**- None.

**President's Report** - Patrick McHenry reminded everyone that we still have a vacancy on the Board of Trustees and noted that we, the Board had recommended that Steve Noll be appointed. Tammy McGee noted that we had recommended Steve Noll twice for this open seat.

**Treasurer's Report** – Carla Roselle reviewed Bill Payment List and Statement of Financial Report.

**2022 Budget Approval** - Seth Cohen made motion to approve the 2022 Budget. Tammy McGee seconded the motion. A roll call vote was taken. Craig Dunwell voted no. All others approved.

**Resolution 2022-07** - Resolution Memorializing an Agreement Between the Borough of Alpha and The Board of Trustees of the WH Walters Free Public Library Defining a Payment and Reimbursement Protocol Between the Parties. Motion was made by Seth Cohen and seconded by Craig Dunwell. A roll call vote was taken. All were in favor.

Motion to approve Bill/Check list for February 2022 made by Seth Cohen and seconded by Tammy McGee. A roll call vote was taken and all approved..

Motion to approve Financial Report was made by Seth Cohen and seconded by Patrick McHenry. A roll call vote was taken and all approved.

**Correspondence** – No correspondence.

**Internal Library Committee Reports** -.

**Library Director's Report** – 4 new members this month; usage has been going up as well. Looking to do an outside family program for Earth Day. There will be other online programs, as well as Book Club. Thinking of maybe having school do a walkthrough of the Library and Municipal Building. Library is providing movies for outdoor movie nights at the park and will be participating at the Alpha Fall Festival in October.

There is a new digital service called Hoopla that has been added. We would only pay for usage with no upfront costs. This service would provide much more to our members than our current service. \$1500.00 will be put into this account.

**\*\*Christina Smith joined meeting\*\***

Patrick McHenry mentioned the lifting of the mask mandate for the Library. Tammy McGee asked Carla Roselle how she felt about masks being optional and Carla said she was comfortable with that choice. Patrick McHenry then made a motion to lift mask mandate beginning on March 1, 2022. Craig Dunwell seconded the motion. All were in favor.

Patrick McHenry brought up bringing back in-person meetings. He noted how hard it was for the secretary to take minutes from a recorder in Council Chambers when everyone was so distant. A suggestion was made to make meetings hybrid for now since we have a Zoom license until September.

**\*\*At 7:27, Craig Dunwell left the meeting.\*\***

A motion to return to in-person/Zoom hybrid meetings beginning with April 18th meeting was made by Tammy McGee and seconded by Seth Cohen. All were in favor.

**Mayor's Report** – nothing to report.

**School Principal's Report** – There is an in-person Cat in the Hat night at the school scheduled for the first week in March. There will be a Board meeting on Tuesday; they had previously voted to allow the choice to mask. The school is now accepting home covid tests rather than having to have one done at a doctor or pharmacy's office. The school community has been fantastic in dealing with all the changes. There will be an in-person Dance Club recital on Thursday.

Motion to approve all committee reports was made by Seth Cohen and seconded by Christina Smith. All Approved.

**Opportunity for Public Input** - no comments.

**Old Business** – none

**New Business** – none

Next regular meeting will be on April 18, 2022 at 7:00 pm both in-person and on Zoom.

At 7:34 pm, a motion to adjourn was made by Seth Cohen and seconded by Patrick McHenry. All approved.

Respectfully submitted by Tammy McGee