

W.H. Walters Free Public Library

1001 East Boulevard

Alpha, NJ 08865

BOARD OF TRUSTEES MEETING

Minutes for November 21, 2022

Current guidelines allow for this regular meeting of the W.H. Walters Free Public Library Board of Trustees to be held as an in-person meeting held at the Library. Notice of meeting was advertised and posted with 48 hours' notice by the Library Director on the Library's website and on the front and rear entrance doors to the Library.

The Board of Trustees Meeting for November 21, 2022 was called to order by Patrick McHenry at 7:06 pm.

Present at the meeting were Patrick McHenry, Craig Dunwell, Christina Smith, Steve Noll, Tracy Grossman, and Tammy McGee. Seth Cohen was excused.

Open Public Meeting Notice was read by Patrick McHenry.

The Pledge of Allegiance was recited.

Agenda Approved – Motion made by Steve Noll to approve the agenda for the November 2022 regular meeting. The motion was seconded by Christina Smith. All approved.

Minutes Approved - A motion was made to approve minutes from the September 2022 minutes by Steve Noll and seconded by Christina Smith. All were in favor.

Opportunity for Public Comments - no comments.

Guest Speakers and Programs - None.

President's Report - We have received a letter of interest from someone who would like to fill a Board position when one opens up.

We need to discuss and vote on our amended bylaws. Craig Dunwell mentioned that we needed a full board and since Seth Cohen wasn't present, we need to wait until January meeting to approve.

Tracy Grossman asked if latest version of amended bylaws could be sent to her so she could have a chance to read them before January's meeting. Patrick McHenry made note to do so.

Patrick McHenry shared his final thoughts as both President of the Board of Trustees and as a member.

Treasurer's Report – Christina Smith reviewed Bill Payment List and Statement of Financial Report for September and October. Craig Dunwell again shared that he felt using the word “Oriental” wasn’t pejorative . Carla stated is company’s name and Patrick stated that by definition, “oriental” means goods coming from an Asian nation, so there is nothing wrong with it.

Motion to approve Bills and Checks for September was made by Tammy McGee and seconded by Craig Dunwell. A roll call vote was taken. All were in favor.

Motion to approve Financial Report for September was made by Christina Smith and seconded by Patrick McHenry. A roll vote was taken. All were in favor.

Motion to approve Bills and Checks for October was made by Christina Smith and seconded by Tammy McGee. A roll call vote was taken. All were in favor.

Motion to approve Financial Report for October was made by Steve Noll and seconded by Patrick McHenry. A roll call vote was taken. All were in favor.

Correspondence – No correspondence.

Internal Library Committee Reports -.

Library Director’s Report – A few new members in September and October and usage has remained stable. Computer use has gone down since Covid as more people bring in their own devices. Programs are going well except for the amount of sickness going around with the younger children. Will be doing NORWESCAP tree again this year and taking 25 tags for it.

Approval needed for a State of NJ annual report that costs \$35 and only credit card is accepted. Carla is asking to use her personal credit card and get reimbursed at next meeting. Steve Noll made motion to approve reimbursement for credit card payment to State of NJ for report. Patrick McHenry seconded. A roll call vote was taken. All were in favor.

Craig Dunwell asked why bookkeeping fee was so much for two months and wondered if it was going to be this high every month because that would run over budget. Carla explained that it is budgeted correctly, but that money comes out of different accounts for bookkeeping (accounting software and bookkeeping).

Craig Dunwell also asked why the blinds are closed to the library from inside the building. He feels that it makes the library uninviting and creates a wall between the library and the rest of the municipal building.

Mayor’s Report – Attended League of Municipalities Convention. Met someone who was lobbying for more money to go to municipal libraries. He didn’t have business card on him, but said he would scan it and send it to everyone to see if this was something we would want to look into.

School Principal’s Report – nothing to report

Motion to approve all committee reports was made by Craig Dunwell and seconded by Steve Noll. All Approved.

Opportunity for Public Input - no comments.

Old Business – none

New Business – none

Next regular meeting and reorganization meeting will be on January 23 2023 at 7:00 pm in the Library.

Craig Dunwell made a motion to have January agenda state Reorganization Meeting and First Regular Meeting. Patrick McHenry seconded the motion. All were in favor.

Craig Dunwell shared kind final words with President Patrick McHenry.

At 7:54 pm, a motion to adjourn was made by Patrick McHenry and seconded by Christina Smith. All approved.

Respectfully submitted by Tammy McGee