

W. H. Walters Free Public Library
1001 East Boulevard
Alpha, NJ 08865
BOARD OF TRUSTEES MEETING MINUTES
Date: January 13, 2025

- **The Board of Trustees Meeting for January 13, 2025 is called to order at p.m. in 7:16pm the Library.**

- **Roll Call is taken and a Quorum is declared.** (P=present; A=absent; E=excused)

Susan Billera- P Ginny Boyle- P Stuart Davis= P Meghan Dragotta – P Seth Cohen-E Tammy McGee- P
Joseph Schocko- P

Holly Thomas-P

School Alternate – Melissa Bickert

- **Reading of the Open Public Meeting Notice by the President**

Adequate notice of the meeting has been provided in accordance with NJ Open Public Meetings Act with the publishing of the annual calendar on our Library Bulletin Board, in the Express Times, on our website <http://alphapubliclibrary.com/> and in the Library.

- **Motion to approve Agenda** Motion – Tammy McGee Second- Meghan Dragotta- All in Favor

- **Motion to approve Minutes as presented** (November 18, 2024)

Motion – Susan Billera Second- Ginny Boyle- All in Favor

- **President’s Report-**

- a. Stephen Noll- Will be the Library Board Advocate/Consultant. If any guidelines need to be added to this new appointment it can be done at a future meeting.

- **Treasurer’s Report-**

- a. Bill/Check Approval: November- \$1,073.95 Motion- Meghan Dragotta Second- Susan Billera- Roll Call Vote- All in Favor.
- b. Financial Report Approval: Motion- Susan Billera Second- Meghan Dragotta- Roll Call Vote- All in Favor.

- **Library Director’s Report-**

- Programs-
 - Book club for 2024 was a success. Most of the book for the 2025 book club have come in.
 - Still having a hard time find a new dog reader.
 - Polar Express movie night at the firehouse was a good turnout and a lot of fun.
- Patrons
 - 3 new patrons in December 2024. 1 new Patron in January 2025
 - A lot of people are using the library computers for tax paperwork.
 - Decent amount of book request/book donations. Baker & Taylor are still backordered with a lot of materials, especially movies.

- Other
 - The Star Ledger send the first official online edition via email.
 - Holly contacted the Phillipsburg Library on how they are giving access to patrons and they suggested NewsBank.
 - Holly contacted NewsBank and one of the representatives gave her a quote/information. He stated it would be cheaper to purchase the entire package instead of just the Star Ledger. \$600 a year.
 - Holly updated the library website with the 2024 agenda's and minutes and will update the new 2025 Board of Trustees.
 - Holly had to write a check to the Alpha Finance Department as the refund check from Verizon was written to the Library and it should have gone to them.
 - 2024 Tax Return forms came in and are available in the Library.
 - Myrna Minardi passed away and Holly made a post on the Library's Facebook page.
 - The NJ State Library Survey for 2024 is due in March 2025.
 - Sent the CFO the paperwork from the survey to fill out and sign.
 - The 2024 Accuracy Certification form needs to be signed by the library president.

• **Mayor's Report**—Welcome aboard to Mr. Davis.

• **School Principal's Report**- December concerts went great. The new microphones went well. The PTO is working on getting quotes for additional microphones. The Board of Education had their reorganization meeting Chris McGee has been appointed as the new School Board President and Jennifer Pettinelli in the new Vice President. There is still one empty seat that they are looking to fill. Please let the School Board know if you know anyone interested.

• **Motion to approve all committee reports.** Motion- Susan Billera Second- Ginny Boyle- All in Favor

• **New Business** –

- Meghan Dragotta recommend we send the Library's event monthly calendar home with the students at the school monthly to help spread the word more.

• **Next Regular meeting is March 17, 2025 at 7:00 pm.**

• **Motion to Adjourn:** Motion- Susan Billera Second – Ginny Boyle Time- 7:39pm. All in Favor