

W. H. Walters Free Public Library
1001 East Boulevard
Alpha, NJ 08865

BOARD OF TRUSTEES REORGANIZATION MEETING MINUTES

Date: January 13, 2025

- **The Board of Trustees Reorganization Meeting for January 13, 2025 is called to order at 7:00 p.m. in the Library.**

- **Roll Call is taken and a Quorum is declared.** (P=present; A=absent; E=excused)

Susan Billera- P Ginny Boyle- P Stuart Davis- P Meghan Dragotta-P
Seth Cohen-E Tammy McGee-P Joseph Schocko- P

Holly Thomas-P

School Alternate- Melissa Bickert

- **Reading of the Open Public Meeting Notice by the President**

Adequate notice of the meeting has been provided in accordance with NJ Open Public Meetings Act with the publishing of the annual calendar on our Library Bulletin Board, in the Express Times, on our website <http://alphapubliclibrary.com/> and in the Library.

- **Library Officer Nominations/Vote**

- President- Stuart Davis Motion- Susan Billera Second- Tammy McGee- All in Favor
- Vice President- Susan Billera Motion- Meghan Dragotta Second- Stuart Davis- All in Favor
- Treasurer- Tammy McGee Motion- Susan Billera Second- Ginny Boyle- All in Favor
- Secretary- Meghan Dragotta Motion- Susan Billera Second- Tammy McGee- All in Favor

- **Motion to approve Agenda** Motion- Meghan Dragotta Second- Susan Billera All in Favor

- **Annual Review of Bylaws and Policies for 2025.** All in Favor

- **Committee Responsibilities** – No Committee’s needed at this time.

- **Resolutions, Adoptions and Appointments:**

- **Resolution 2025-01 for Schedule of meetings for 2025.** The director will post meeting dates in the newspaper, on library bulletin board, and the website.- All in Favor

- **Resolution 2025-02 for Trinity & Farsiou LLC (Steven D. Farsiou Esq), as legal counsel for the library for 2025 at the hourly rate of \$195.00. (Increase of \$10.00)-** All in Favor

- **Resolution 2025-03 for the Express Times and/or the Star Ledger as the Newspapers in which all legal notices pertaining to the Library will appear.-** All in Favor

- **Resolution 2025-04 for Temporary Budget of \$26271.25. (Increase of \$6002.25)-** All in Favor

- **Resolution 2025-05 for Suplee, Clooney & Company for library Auditor for 2025 at the yearly rate of \$2500.00.(increase of \$100.00).-** All in Favor

- **Resolution 2025-06 for Board Treasurer to pay bills up to \$3500.00 if scheduled meeting is cancelled or between regular meetings.- All in Favor**
- **Resolution 2025-07 to appoint Stephen Noll as Library Advocate for 2025.- All in Favor**
- **Appointment of Library Director Holly Thomas for 2025 at an hourly rate of \$26.52. (Cola of 3%, 77 cents) - All in Favor**
- **Appointment of Stocker Tax Services as Library Bookkeeper for 2025 at \$50/hour, max of 2.5 hours per month. (Software cost did go up \$60.00).- All in Favor**
- **Appointment of EMC2 as IT Support services for 2025 as contracted at \$125.00 per hour. (Increase of \$30.00)- All in Favor**
- **Establishment of petty cash fund for 2025 at \$200.00.- All in Favor**
- **Establishment of change fund for 2025 at \$40.00.- All in Favor**
- **Mileage Reimbursement – The Board of Trustees agree to establish a policy that the mileage reimbursement rate for employees on Library business will be based on the IRS standard mileage rate. The current rate for 2025 is 70 cents/mile.- All in Favor**
- **Bank Designation – Designation of PNC Bank, as depository of the Library’s funds.- All in Favor**
- **Next Reorganization Meeting: January 12, 2026 at 7:00pm.- All in Favor**
- **Adjournment of Reorganization. Motion- Meghan Dragotta Second- Tammy McGee Time- 7:15pm**