

**W. H. Walters Free Public Library**  
**1001 East Boulevard**  
**Alpha, NJ 08865**  
**BOARD OF TRUSTEES MEETING MINUTES**  
**Date: May 20, 2024**

- **The Board of Trustees Meeting for May 20, 2024 is called to order at 7:01 p.m. in the Library.**

- **Roll Call is taken and a Quorum is declared.** (P=present; A=absent; E=excused)

Susan Billera E Ginny Boyle P Meghan Dragotta P Seth Cohen A Tammy McGee P  
Stephen Noll P Joseph Schocko A  
Vacant      Vacant     

Holly Thomas P

Mayoral Alternate     

School Alternate      Stuart Davis     

- **Reading of the Open Public Meeting Notice by the President**

Adequate notice of the meeting has been provided in accordance with NJ Open Public Meetings Act with the publishing of the annual calendar on our Library Bulletin Board, in the Express Times, on our website <http://alphapubliclibrary.com/> and in the Library.

- **Flag Salute**

- **Motion to approve Agenda** Motion -Stuart David- Second- Ginny Boyle (All in favor)

- **Motion to approve Minutes as presented**

( July, September, November, and December 2023 Reg, Mtg Minutes, and January 2024 Reg Mtg. Minutes and Re-Org minutes)- ( Emails from Susan Billera in favor and Email from Seth Cohen allowing Stuart Davis to vote are attached) Motion- Stuart Davis Second- Steve Noll All in Favor ( Ginny Boyle, Meghan Dragotta and Mayor Schocko- abstained

(May, July, September, November, 2023 Executive Session minutes)- Motion- Stephen Noll Second- Stuart Davis All in Favor ( Emails from Susan Billera in favor and Email from Seth Cohen allowing Stuart Davis to vote are attached) Motion- Stuart Davis Second- Steve Noll All in Favor ( Ginny Boyle, Meghan Dragotta and Mayor Schocko- abstained

(March 2024 regular meeting minutes)- Motion Stuart David Second- Tammy McGee- All in Favor

- **Guest Speaker/Programs** –None

- **Opportunity for Public Input-** None

- **Presidents Report-**

a. Vote on By-Laws if all member are present.

- **Treasurer's Report-**

a. Bill/Check Approval: January 2024, February 2024 and March 2024

Toshiba America Business Solutions

\$6.01

Better Homes & Gardens	\$16.00
PEOPLE	\$20.00
Stocker Tax Services (check = voided)	\$170.00
OTC	\$78.42
Baker & Taylor	\$529.89
Toshiba - Great America Financial Svcs.	\$383.65
Toshiba America Business Solutions	\$39.42
EMC2, LLC	\$84.00
<b>January Total:</b>	<b>\$1,327.39</b>
OTC	\$57.42
Bibliotheca	\$300.00
Toshiba - Great America Financial Svcs.	\$228.20
Stocker Tax Services	\$200.00
Baker & Taylor	\$237.18
Bibliotheca	1,300.00
Hearst Magazine	\$7.97
Toshiba America Business Solutions	\$23.01
Holly Thomas	\$124.76
<b>February Total:</b>	<b>2,478.54</b>
OTC	\$51.09
Stocker Tax Services	\$200.00
Baker & Taylor	\$151.87
Holly Thomas	\$237.04
Toshiba America Business Solutions	\$32.68
Real Simple	\$20.00
Better Homes & Gardens	\$10.00
Taste of Home	\$10.66
<b>March Total:</b>	<b>713.34</b>

Motion- Stuart Davis Second- Ginny Boyle

b. Budget vs. Actual – A few lines were increased. We received close to \$9,000 more from tax money which means we will not have to transfer any money over from our savings.

c. Financial Report Approval: Motion\_\_\_Stuart Davis\_\_\_\_\_ Second\_\_Tammy McGee\_\_\_\_\_

• **Correspondence-** None

• **Internal Library Committee Reports –** None

• **Library Director's Report-**

- 2 new members this month
- Dog reading and book club is going well.
- Lexy our volunteers starts next month.
- Received the December 31 2022 & 2023 Audit
- Behavior and noise level has improved
- Patrol Dogs with Phillipsburg Police Department is on June 17, 2023
- Movie Renewal License- 3 year \$1,283
  - o Motion- Tammy McGee Second- Steve Noll- All in favor
- First Movie Night is on June 29 2024 at 6:30pm- The Lion King

- **Mayor's Report-** none
  
- **School Principal's Report-**
  - Memorial Day Celebration at the school on Friday May 24<sup>th</sup>.
  - Last Day of School June 10<sup>th</sup>
  - Graduation is June 7<sup>th</sup>
  -
  
- **Motion to approve all committee reports.** Motion- Stuart Davis Second- Ginny Boyle(All in favor)
  
- **Opportunity for Public Input-** None
  
- **Old Business –**
  - a. Bylaws- Tabled
  
- **New Business –**
  - a. Update Library Policies. – Completed
  
- **Motion to Adjourn:** Motion- Stuart David Second- Tammy McGee Time- 7:20pm