

Printing at the Library

An Important Confidentiality & Privacy Update

Moving forward, patrons will need to print documents directly from a library computer.

To protect patron **confidentiality and privacy**, the library will no longer accept documents sent to the library email address for printing.

HOW TO PRINT

Patrons can use any available **library computer** to:

- Access email, websites, or cloud storage
- Open the document(s) they need
- Print the document directly from the computer.



YOUR INFORMATION IS PROTECTED

All library computers have **firewall and security protections** in place.

Additionally, the computers are **automatically cleared/reset after each use**, helping to ensure personal information, documents, browsing history, and other activity are not retained for the next user.



Thank you for helping us protect the confidentiality and privacy of all library patrons!

W.H. Walters Free Public Library