

W. H. Walters Free Public Library

1001 East Boulevard

Alpha, NJ 08865

BOARD OF TRUSTEES MEETING MINUTES

Date: September 18, 2023

• **The Board of Trustees Meeting for September 18, 2023 is called to order at __7:05pm__ p.m. in the Library.**

• **Roll Call is taken and a Quorum is declared.** (P=present; A=absent; E=excused)

Susan Billera_P___ Seth Cohen _P___ Craig Dunwell _P___ Michael Grossman_P___ Tammy McGee
P_____

Stephen Noll_P___ Christina Smith_____P

Holly Thomas P_____

Mayoral Alternate _____

School Alternate _____

• **Reading of the Open Public Meeting Notice by the President**

Adequate notice of the meeting has been provided in accordance with NJ Open Public Meetings Act with the publishing of the annual calendar on our Library Bulletin Board, in the Express Times, on our website<http://alphapubliclibrary.com/> and in the Library.

• **Flag Salute – Craig Dunwell**

• **Motion to approve Agenda** Motion __Seth Cohen_____Second __Craig Dunwell _____

• **Motion to approve Minutes as presented – May 22, 2023**

Motion _Seth Cohen_____ Second _____Steve Noll _____

• **Guest Speaker/Programs –None**

• **Opportunity for Public Input- None**

• **President's Report -**

a. Audit.- Lawyer quit and auditor no longer handles libraries. Town auditor will do the audit for no more, previous cost was approx. \$2100., but we don't have a choice. than \$2400. President made a motion to use Suppley Clooney second- Seth Cohen. Roll call all accepted.

b. Vote on By-Laws if all members are present. Tabled

c. Toshiba Lease- Allan Cooper advised Holly rates for copier going up but if we commit now it will be lower. Proposal lower than what we were paying,(\$6.00 less). \$118.00. Motion to accept Steve Noll seconded Seth Cohen.

• **Treasurer's Report -**

d. Bill/Check Approval: June, July, August Sep,2023 Motion___Christina Smith_____

Second___Seth Cohen_____ Roll call-All approved

e. Budget vs. Actual-

f. Financial Report Approval: Motion___Seth Cohen_____ Second_____Tammy McGee

Roll call-all approved_____

• **Correspondence- Letter from Pensions late enrollment fee for Myrna Minardi 17,071.59.**

• **Internal Library Committee Reports – None**

• **Library Director's Report-Looking into ShopRite nutritionist program, Dog reader woman passed away, Holly will look for another. More kids coming in.**

• **Mayor's Report- None asked for 20 minute executive session personnel and litigation.**

• **School Principal's Report- Wood delivered for gym floor , must acclimate should complete by first week of October. There is a need for aids and substitutes. Holly may help out when library closed. Discussion regarding new hours effective Oct 2.**

• **Motion to approve all committee reports.** Motion _____Seth Cohen_____ Second_____Susan Blllera_____Roll call all approved

• **Opportunity for Public Input- None**

• **Old Business –**

a. Minutes for 2016. (Tabled pending Mayor's submission of written minutes).

b. Bylaws-tabled

• **New Business –**

a. Update Library Policies.- Will look at especially ages of unaccompanied children, if behaved not enforced but suggest grades 6-8 age. Alpha school students.

Executive session- Motion – Seth Cohen Seconded-Christina Smith at 740pm

• **Next Re-Organization meeting and regular meeting November 20, 2023 at 7:00 pm.**

• **Motion to Adjourn:** Motion _Seth Cohen_____ Second _____Tammy McGee_____ Time__758pm_____